



## Dovey Yacht Club / Clwb Hwyllo Dyfi

A Company limited by guarantee. Registered in Wales No: 09672634

Registered Office, The Wharf, Aberdyfi, Gwynedd, LL35 0ED Tel: 01654 767607

### Minutes of Directors Meeting 8<sup>th</sup> April 2017 in the Clubhouse

Present: Andy Baker (AB), Des George (DesG), Steve Hardman (SH), David Inman (DI), Steve Lister (SL), David Mason (DM), Phil Morgan (PM), Bob Usher (BU),

Apologies: Paul Dalton (PD), Don Gillespie (DG),

Minute no.	Minute	Action by
2017/33	Bob Usher, Commodore took the chair	BU
2017/34	The minutes of the meeting of the 18 <sup>th</sup> February 2017 were accepted as a reasonable record of that meeting subject to matters arising. Proposed by David Mason and seconded Steve Lister	DI
2017/35	Structure of the Club: It has become apparent that potential Commodores are put off when they appreciate the amount of work Bob does and has done for many years now. DG submitted a scheme which was discussed. It could only come into effect if new Directors were forthcoming. The running of the sailing side of the club as it currently stand should be taken by DesG; PM and DG. Leaving BU with House and the role of Meet and Greet.	DG / PM
2017/36	DesG has agreed that if no other person is nominated at the AGM then he will stand as Commodore but for a limited time only, supported by a rear and Vice Commodore, with potential candidates being DG, PM	DesG
2017/37	The duties of Commodore must return to be more of a figure head and representative of the Club leaving the main functions of running the Club to Vice Commodore and others. This change is to be made following BU's retirement at the AGM on 28 <sup>th</sup> July.	ALL
2017 / 38	The policies affecting the employment of staff were discussed at length. The Club now has clear statements relating to: Grievance Procedure; Disciplinary Procedure; Bullying and Harassment; Consumption of Alcohol whilst on duty.	DI / SL

2017/39	Templates of the formal letters to be used for the employment of Sailing Season only workers and for employees who work throughout the year.	DI / SL
2017/40	Advice on all matters to do with the employment of staff has been given by Michael-Blamire Brown. We are very grateful to him.	DI
2017/41	<b>Treasurer's report.</b> Bank Account stood at £21740.52 as at the 7 <sup>th</sup> April. £7,000 each year is being ring fenced to ensure that the personal loans to the Club for the acquisition of the Safety Boat can be repaid in 2020. £4000 VAT Being reclaimed and should be paid shortly.	SL
2017/42	<b>Membership:</b> 53 boat fees have been paid. This figure is slightly ahead on last year. Members still complain that they are not getting all e-mails. Other members complain that they are getting too many. Figures attached to this report.	DM
2017/43	<b>Sailing Secretary:</b> <u>Website</u> – Duty Man is now live and emails have been sent out to members encouraging them to sign up for Duties. Inevitably this will be a slow process and some Duties performed 'on the day' can be entered retrospectively. Thanks to Terry Loftus for setting the current calendar up on the site.	DG
2017/44	Steve (SH) collected and delivered to the club the new RIB (Thurs 6 <sup>th</sup> ) and I'm sure it will provoke a lot of interest. There is a need to ensure that drivers had had an induction to it and a test drive under Steve's supervision. We have planned for this this weekend and also could be done in small groups during 10 <sup>th</sup> – 14 <sup>th</sup> April.	DG / SH
2017/45	The engines for Red 1 and 2 need returning from storage and tested DesG has undertaken this work. A safety equipment check needs to be made and VHF radios tested. It is likely that Steve may want to talk about a modified system of SB practise with the aim being to make it more efficient and professional.	DesG / SH
2017/46	<b>Training</b> – (Phil) – from the website (on 31/3) it looks as if only 2 people have signed up for the Dinghy Instructors course Sat 8 pre-assessment and Mon 17 - Sat 22 Apr so ? it may not run? No takers for PB2 course Mon 10 – Tues 11 Apr, but SB course Wed 12 – Thurs 13 has 3 members applied.	DG / PM
2017/47	<b>Easter Sailing</b> – RO secured for Sat 15 <sup>th</sup> and Mon 17 <sup>th</sup> but no one as yet for Sun races. BU offered to take this	

on and worked with DG and others. The RYA has published amended PY handicap ratings which we will be using. These are displayed on laminated sheets by the Race Board (in Lookout) Race Office, and Galley notice Board. I'll send Rupert a copy and ask him to amend programme on race results section of computer.

DG / SH /PM

Safety Boat cover I'm expecting Lewis Morgan, Jack Baker, Ellie Thompson and Megan Green to be available (if not signed up on DutyMan.

2017/48

**Chelmarsh Weekend** Sat 20 May, Sun 21 May – I'll RO this one and put together a team for Race Committee and Safety. I need someone to look after the shore and House side of things now that Marj P is on board to do food Fri evening and Sat evening. Could do with a Galley service here.

DG / DI

2017/49

**GP14 Welsh Area Champs** – (training Fri 30 June, event sat 1 and Sun 2 July) I've had a copy of the Sailing instructions from the Association which Rupert (RO) has 'red penned' some arrangements. The SIs were at odds to the Notice of Race which I oversaw so the Assoc will go by our suggestions I hope. Yet to return SIs to Assoc.

DG

2017/50

Push the Boat Out 13<sup>th</sup> May. To be noted in the Sailing Calendar

DG

2017/51

**Safety Boat** SH collected the new Safety Boat from the makers and had Sea trials in Weymouth Harbour. SH asked for advice on mooring. He confirmed that the boat had had extra coats of Epoxy on the hull and has been coated with anti-fouling paint.

He confirmed that the engine will require its first service immediately after the Easter weekend. He was arranging to take the boat to Pwllheli on Easter Monday. SH organising a sign out procedure for the boat.

SH preparing a list of approved Safety Boat drivers. A copy of each person's Certificate of competence to be held by the Club. The current system to be brought up to date.

SH to register the boat with Datatag  
Console cover to be purchased.

SH / DesG

Safety Boat Trailer to be stored in the Council Compound and have a wheel clamp fitted.

2017/52

Red Boat engines to be serviced by DesG. Both engines to be taken back to Robert Owen in Porthmadog at the end of the season.

DesG

- 2017 /53      **House.** No interest in running the Galley has been forthcoming. DI is to provide a limited service for the weekends of 20<sup>th</sup> 21<sup>st</sup> May Chelmarsh and 30<sup>th</sup> June 1<sup>st</sup> 2<sup>nd</sup> July Welsh Area Championships. Those weekends we will offer bacon baps, a choice of three sandwiches including a vegetarian one, tea, coffee and soft drinks from 10am to 3pm.
- Unless anyone else volunteers the Galley will remain closed for the rest of the season.      DI /BU
- 2017/ 54      **Dovey Fortnight.** The Aberdovey RNLi will not be undertaking quite as much as they have in the past years. Their plans that do affect DYC are as follows:
- August 10<sup>th</sup> Quiz 7pm being organized by Phil Parton.
- August 19<sup>th</sup> Folk Night being organized by Glyn Davies.      BU / DI
- 2017/ 55      **30<sup>th</sup> September.** Aberdovey RNLi plan to have a dedication and naming ceremony for the new lifeboat and the extended building. They are planning to invite some 200 guests They have asked that the Clubhouse is available for them.
- We need to appoint a Director to coordinate with them.      BU / DI
- 2017/ 56      **Chelmarsh weekend. 19<sup>th</sup> 20<sup>st</sup> May.** Marj Pharaoh who, you all will remember as the proprietor of the Bistro on the Wharf, will provide a two course meal on the Friday.      DI / BU
- 2017/ 57      **Welsh Area Championship 30<sup>th</sup> June and 1<sup>st</sup> July** In many ways a similar weekend to Chelmarsh. A simple event on the Friday which will go out at £15. Don has included a Saturday evening meal for £16.20 in the cost of the entry fee for racing. Marj will be catering again and will need to get her head around how she can produce an event to meet her standards and at the price that Don has agreed.      DI / BU
- 2017/58      **Other Suppers through the Sailing Season**
- May Bank Holiday Supper 29<sup>th</sup> April      DG
- May Spring Bank Holiday Supper 27<sup>th</sup> May      DI
- Coastal Supper 29<sup>th</sup> July      DI
- August Bank Holiday Supper 26<sup>th</sup> August      DI
- Each Supper will be to a high quality and will cost £20per head.
- The Club is unlikely to make any money from this aspect

of running the catering. In fact a loss is to be anticipated.

Marj is keen to cater on other Saturdays during the Sailing Season. She has also suggested catering on Friday evenings through the winter. DI / BU

2017/59 Bar Takings in March were £2,143 BU

2017/60 Health and Safety Accidents. None Reported Des G

**Any Other Business**

Carpets in Lounge to be cut back under windows where it is rotten and around the bar. This work has been paid for through an insurance claim and will be undertaken shortly. BU

2017/61 It was suggested that the trailer bought for transporting toppers to regattas should be sold. The meeting was reminded that it had been bought with funds from a grant via the RYA. Selling was therefore not an option. RYA are to be asked if there is another club the trailer can be given to. PM

2017/62 Shogun to be run to ensure battery remains charged. BU

2017/63 Curtain Linings to be replaced as the sun has rotted the present ones. BU

2017/64 Date of next meeting.  
**SUNDAY 7<sup>th</sup> May 2017 at 10.00hrs in Clubhouse.** ALL

## DYC Membership Report - 5<sup>th</sup> April 2017

### Separate attachment:

Membership numbers and income as at 5<sup>th</sup> April 2017

### Renewals/non-renewals for 2017 to date by Membership Type:

- Business and Club	2 (0)
- Family	48 (21)
- Senior	38 (2)
- Single	9 (4)
- Student	5 (2)
- Junior	5 (9)
- Social	64 (20)
- Life and Honorary annual	34
- <b>Total</b>	<b>219 (58)</b>
- New members - 2017	1
- Social membership %	29%
Headcount	513
- Income to date for 2017 membership	£23,961 (incl. £1024 VAT)
- The 100 club has <b>98</b> paid up members - 2017 income to-date £1176	
- <b>51</b> boat fees paid for 2017 (cf 59 for whole of 2016) - £5990 included in income figure above	